**Loan Payment Skip Config Worksheet**

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| **Parameter Name** | **Parameter Description** | **Default Value** | **CU Response** |
| Eligible Loan Types | Enter loan types that can skip a payment when using the specfile. A number list of types, or “ALL” are acceptable. | ALL |  |
| Eligible Loan Service Codes | Enter a service code or list of service codes that a loan MUST have to be eligible. A number list or “none” are acceptable | None |  |
| Min Payment Amount | Enter the minimum dollar amount a loan’s payment can be to be eligible. Any loan with a payment less than this will not be eligible. | 0.00 |  |
| Max Payment Amount | Enter the maximum dollar amount a loan’s payment can be to be eligible. Any loan with a payment higher than this will not be eligible. | 0.00 |  |
| Loan Warning Codes to exclude | Enter a list of warnings on the loan level that should make the loan ineligible to skip a payment. | None |  |
| Account Warning Codes to exclude | Enter a list of warnings on the account level that should make the loan ineligible to skip a payment. | None |  |
| Minimum Loan Age | Enter the minimum age in months a loan should be to be eligible to skip a payment. | None |  |
| Eligible Share Types for fee | Enter share types that the skip-a-pay fee can be collected from. A number list of types, or “ALL” are acceptable. | ALL |  |
| Fee Amount | Enter the dollar amount of the skip payment fee. If using relationship tiering, enter relationship types with associated fee. | 00:35.00 |  |
| Fee Sub Source Code | Enter the sub source code for the fee. 33=Payment skip fee, see eDocs for other sub source options. | 33 |  |
| Fee comment option | Enter 0 to add the fee comment to the share, or enter 1 to add the fee comment to the loan. | 1 |  |
| Fee Comment | Enter the transaction description for the fee. | Skip Fee |  |
| Loan Tracking Type | When a skip payment is performed, a loan level tracking is created for viewing the skip information. Enter the desired (and available) loan tracking type. | 77 |  |
| Max Skips per Year | Enter the maximum times per year a loan is eligible for a payment skip. | 2 |  |
| Min Months between Skips | Enter the minimum months between skip payments. | 2 |  |
| Past Due Grace Days | Enter number of days a loan can be past due and be eligible to skip a payment. | 0 |  |
| Program Time Period | Enter the dates for this year that the skip program is available to members. A date range or ALL is acceptable | ALL |  |
| Link Title | Enter the text for the link the members will see to begin the process. | Skip a Payment |  |
| Link Description | Short Description of the link, shown when the mouse hovers over the link | Skip a payment on any eligible loan. |  |
| Is CU live on Banno Online OR Banno Mobile? | Is the CU currently Live with either Banno or Banno Mobile? Y/N |  | |
|  | **IF YES**, List Banno User Names of users that will test Skip-a-Pay before going live |  | |
| Terms and Conditions | Enter Terms and Conditions for using Skip a Pay: | | |
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